



Nursery Admission Policy

Status	Date
Date Issued:	September 2019
Prepared by:	Andrea Swift
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School Name:	Holy Trinity Rosehill CofE (VA) Primary School
Date Adopted by Governing Body:	4 th December 2021

Our school vision



*“You are the light of the world. A town built on a hill cannot be hidden. Neither do people light a lamp and put it under a bowl. Instead they put it on its stand, and it gives light to everyone in the house. In the same way, **let your light shine** before others, that they may see your good deeds and glorify your Father in heaven. Matthew 5:16*

We are proud to be a Church of England School with a vision for everyone to ‘let your light shine’ as found in Matthew 5:16 (the Sermon on the Mount). We value everyone in our school as unique individuals with skills and talents which we nurture and seek opportunities for them to grow. We strive to provide everyone with the skills they need to flourish in God’s beautiful world.

Everyone in our school has a voice and is truly valued for all that they bring to our school family and the wider world.

We work together to encourage everyone to let their lights shine brightly by:

- providing a welcoming, happy and safe learning environment where every child is allowed the freedom to explore, to make mistakes and to grow
- embracing learning and all of the joy it brings
- celebrating our diverse school community and the opportunity for everyone to thrive and flourish
- providing encouragement and support to all our children, families and community with well-being at the core of our school
- preparing our children with skills and values for life
- offering a rich and varied curriculum enabling our children to discover the wonders of God’s creation and the value of everyone

- seeking opportunities for our children to contribute positively to our school and local community

As a Church school we believe everyone is made in the image of God. We value our school and our community as places where love can flourish. Our distinctive ethos is found in our values, our collective worship, our teaching of Religious Education and our curriculum. Our ethos is the heart beat of our school.

Holy Trinity Rosehill is a Church of England (Voluntary Aided) primary school. Through the Diocese of Durham, we are linked to other C of E primary schools in the Borough of Stockton on Tees, and two C of E secondary schools in the borough (Ian Ramsey in Stockton and All Saints in Ingleby Barwick). Each school has its own admissions policy, which can be found on each schools website and via Stockton Local Authority.

We can currently offer nursery places to 52 pupils – this includes ten 30 hour places (December 2021)

Over-subscription criteria

Children with a Statement of Special Educational Need or with an Education, Health and Care (EHC) plan naming Holy Trinity Rosehill CofE Primary School will always be offered places. If there is then greater demand for admission than there are places available, the following criteria will be applied in the order set out below:

- 1 Looked-after children and children who were previously looked after, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangements or special guardianship order. (See Note c)
- 2 Children previously in state care outside of England. This refers to children who were previously in state care outside of England, and have ceased to be in state care as a result of being adopted. (See Note d)
- 3 Children who have exceptional medical or social needs that make it essential that their child attends Holy Trinity Rosehill CofE Primary School rather than any other. These needs must be fully supported by written evidence from the appropriate professional person involved with the family.
- 4 Children with a normal home address (See Note 4) in our admissions zone and with a sibling (see Note b) on the roll of the school at the time of application or whose parent has accepted an offer of a place at the school and who is expected still to be in attendance at the time of entry to the school.
- 5 Children with a normal home address in our admissions zone.
- 6 Children with a normal home address outside the our admissions zone and with a sibling on the roll of the school at the time of application or whose parent has accepted an offer of a place at the school and who is expected still to be in attendance at the time of entry to the school.
- 7 Other children who wish to attend our school nursery.

Notes

a. Within each criterion above, if there are more people applying than there are places available, we will offer the place to pupils who live closest to our school. This will be measured in a straight line (as the crow flies). This will be measured electronically from a centre point of the school to a centre point of the home.

b. We define a sibling as follows.

- i) A brother, sister, stepbrother, stepsister, adopted brother or sister, or children of people who are living at the same address as a family. (In all cases, the parent/carer who receives the Child Benefit for those children must permanently live at that address with the children.)
- ii) We will consider brothers or sisters who live in separate households because the parents/carers are separated and have shared responsibility for the children under conditions covering exceptional circumstances. iii) For twins, triplets and other multiple births, i or ii will apply.
- iv) If there are other family situations where there are different carers, e.g., aunts, uncles or grandparents, each individual case will be considered.

More detailed definitions about these criteria e.g. sibling, distance etc., can be found on the Stockton Borough website – Admissions www.stockton.gov.uk/children-and-young-people/schools/school-admissions-andtransfers

c. “Note: By a “looked-after child” we mean one in the care of a local authority or being provided with accommodation by a local authority in the exercise of its social services function. An adoption order is one made under the Adoption Act 1976 (Section 12) or the Adoption and Children Act 2002 (Section 46). A ‘child arrangements order’ is one settling the arrangements to be made as to the person with whom the child is to live (Children Act 1989, Section 8, as amended by the Children and Families Act 2014, Section 14). A ‘special guardianship order’ is one appointing one or more individuals to be a child’s special guardian/s (Children Act 1989, Section 14A). Applications under this criterion must be accompanied by evidence to show that the child is looked after or was previously looked after (e.g. a copy of the adoption, child arrangements or special guardianship order).”

d. Please note that the criterion can only apply to children adopted, subject to a child arrangements or special guardianship order immediately after being looked after. Children adopted from overseas or following private fostering arrangements do not qualify as they were not in the care of a local authority immediately prior to being adopted, etc. The only way in which such children could be given priority is under a medical/social criterion and, even then, they might not qualify.

Tie breaker

Proximity of the child’s home, as measured by the straight line distance between the home and the school with those living nearer being accorded the higher priority, will serve to differentiate between children in criteria 1 should the need arise. In the event that two distance measurements are identical, the school will use random allocation (names in a hat) to decide which child should be offered the place. The process will be conducted in the presence of a person independent of the school.

Waiting Lists

The school maintains a ‘waiting list’ for Nursery admission. Parents/carers can place their child’s name on the list at any time. Places are not allocated on a ‘first come, first served’ basis. No account is taken of length of time on a waiting list. The school periodically seeks confirmation that parents/carers wish a child to be kept on the waiting list.

School will write to parents/carers of children to be offered places as soon as possible after this date confirming the offer of a Nursery place, and detailing the flexibility available in the provision.

Parents/carers are given two weeks to accept the offer. After this time, if no acceptance is received or the offer is declined, the place will become vacant and it will be offered to the next child in priority order. This process will continue until all places are full or all children on the ‘waiting list’ have been offered places.