



Lunchtime Supervisory Assistant - 4 positions - to start September 2021

Location: Holy Trinity Rosehill CofE VA Primary School

Salary: Grade C (SCP3) £2,102.22 per annum 6 hours per week (Monday –Friday)

Closing Date: Friday 18th June 2021

Contract Details: Fixed Term until 31st August 2022

Disclosure:

The school is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced DBS check.

Job Description:

Our Governing Body wish to appoint four enthusiastic and motivated Lunchtime Supervisory Assistants to support our children during the lunchtime period. The successful candidates will have experience of working with children and of working well in a team.

Duties include:

- Supervising children during lunchtimes in school and on the playground
- Encouraging children to eat well, promoting good manners and healthy choices
- Assisting with clearing tables and maintaining cleanliness of the lunch area
- Communicating with and supporting children, maintaining good behaviour in line with school policies and being willing to arrange and play games.

Applicants with disabilities will be invited for interview if the essential job criteria are met.

These posts are not open to job share.

This position is paid whole time with retainer adjustments applied to periods of school closure. You will not be required to work during the school closure periods however your salary in these periods will be adjusted accordingly in line with the retainer regulations as specified in the National Joint Council (NJC) Green Book agreement.

Please note that the Childcare Disqualifications Regulations 2009 apply to this position.

Visits to school are welcomed by arrangement with our Head Teacher, Mrs Swift. Please contact the school on 01642 581239. Application forms are available from our school office.

All application forms must be submitted to the school by 12 noon on the closing date. Please ensure the application is written with due regard to the person specification.

Closing Date: Friday 18th June 12 noon 2021

Shortlisting: Tuesday 22nd June 2021

Interview date: Tuesday 29th June 2021