



Providing an education of the highest quality within the context of Christian belief and practice.

Love God. Love Learning. Love Each Other

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Friday 5<sup>th</sup> October 2018

Dear Parent/Carer,

**Re: Year 6 Attendance**

School attendance is monitored carefully throughout the whole school from Nursery to Year 6 to ensure that children are attending regularly. Whilst monitoring attendance for September it has been noted that the overall attendance of pupils in both Year 6 classes is below that of government and school expectations and this is a concern.

As you know, this year is an incredibly important one for your child as they will be sitting the SATs tests in May. For children to achieve in Year 6, it is vital that they are in school every day to enable good learning and progress to be made. Regular attendance will ensure that all of our children have the greatest opportunity to achieve nationally expected standards (or indeed at greater depth in these standards) in order to prepare them to be successful with the next phase of their education at secondary school.

Of course, from time to time it will be necessary to keep your children home due to sickness. When this is the case, please contact the school as soon as you have made the decision to not send your child in and before 9.30 a.m. whenever possible, we would ask for you to please try and arrange appointments with a doctor, dentist, optician or hospital out of school time.

In addition, can we please remind you that holidays should not be taken during term time. Government legislation prevents schools from granting leave of absence unless there are 'exceptional circumstances'. Holidays are not exceptional. For any further information, please refer to a copy of our school 'Attendance Policy' which can be found on the school website [www.holytrinityrosehill.org.uk/wp-content/uploads/2018/07/HTR-Attendance-Policy-1.pdf](http://www.holytrinityrosehill.org.uk/wp-content/uploads/2018/07/HTR-Attendance-Policy-1.pdf)

We ask for your support in ensuring your child attends regularly. If you feel we can be of help please ask.

Yours sincerely,

*Mrs A Swift*

Mrs A Swift  
Head Teacher